# **Somerset Independent Schools**

305 College Street, Somerset, KY 42501

Phone: 606-679-4451 Fax: 606-678-0864

## **Application for Non-Teaching Employment**

Date of Applicati	on:					
Name: Last:	First:	Middle	e:			
Street Address:	City:	State:	Zip C	Code:		
Home Phone:	Cell Phone:		Work Pho	ne:		
If you have application? Date of			Somerset I on Applied	_	hools before	, when and for wha
<b>Position Desired:</b>						
☐Instructional Assistant		☐Bus Driver			Custodian	
Secretary		Bus Monitor			<b>Maintenance</b>	
Food Service		FRYSC			Other	
Schedule you pre Hours you prefer t If you have been en Dates of Employm Are you related to If yes, who are you	no work: Days mployed by the So ent: the Superintende	omerset I  Position  nt or to a	venings Independen n Held: ny Somerse	Nights [		n what position?
EDUCATION:	Name and Address of Sch		Course of Study	Years Completed	Did you graduate	Degree or Diploma Earned
College						
Address						
High School						
Address						
Elementary						
Address						
Other						
Address						

The Somerset Independent School District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in the employment or the provision of services.

## **EMPLOYMENT HISTORY**

Please provide accurate, complete full-time and part-time employment record starting with most recent.

Company Name:	Dates of Employment:		
Address:	Job Title:		
Name of Supervisor:	Telephone:		
Reason For leaving:			
Company Name:	Dates of Employment:		
Address:	Job Title:		
Name of Supervisor:	Telephone:		
Reason For leaving:			
Company Name:	Dates of Employment:		
Address:	Job Title:		
Name of Supervisor:	Telephone:		
Reason For leaving:			

Please list specific skills you possess and/or specific machines or equipment you know how to operate.

REFERENCES: Provide full name and contact information for each reference. Please include supervisor responsible for supervising and evaluating your performance at the last two places of employment. The judgment of a nonprofessional person in reference is usually only valuable from the standpoint of general character.

Full Name	Company	Address	Position	Day Time Phone

### **ADDITIONAL INFORMATION:**

Please provide any additional information which would be helpful in reviewing your application:

PLEASE READ AND SIGN THE FOLLOWING PAGE:

#### PLEASE READ AND SIGN THE FOLLOWING:

I understand that my filling out this application does not imply any promise of my employment with Somerset Independent Schools. I further understand that, if employed, I would be required to abide by all rules and regulations of the employer.

I certify that the information on this application is true and accurate to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of information will be sufficient cause for cancellation of my application or dismissal from subsequent employment by the Somerset Independent Schools.

I authorize Somerset Independent Schools to investigate my previous employment and to make such other investigations as may be deemed necessary. I release Somerset Independent Schools and my current and previous employers from all liability resulting from such information.

Should I be employed by Somerset Independent Schools, I will be able to show proof of my legal right to work in the United States as required by the Immigration Reform and Control Act of 1986.

I understand that, as part of the employment process, I will be required to undergo a state-required criminal background check, including fingerprinting; and under certain circumstances, a national history background check may be required.

I understand that, as part of the employment process, I may be required to undergo a urinalysis test for the detection of illegal use of drugs.

I understand that I must either have 64 college hours or pass the Kentucky Para Educator Assessment to be employed as any type of Instructional Assistant.

I understand that I may request accommodation if I am currently disabled or become disabled.

I understand this application and any employment in the Somerset Independent Schools shall be governed and interpreted in accordance with applicable law.

Please check:	I have	I have NOT lived outside the state of Kentucky during the last five years
Signature:		Date:
Email address	•	

This application will remain in active status for three (3) years unless notified otherwise by the applicant.